



2018 Moderated Posters Sessions (non-CME)

22nd Annual Scientific Meeting | September 15-18, 2018 | Gaylord Opryland | Nashville, TN

Moderated Poster Session – FORMAT

Moderated Poster Sessions will be set-up in a dedicated poster theater within the exhibit hall allowing presenters to share their science with HFSA attendees in an interactive format (see Exhibit Hall Map).

During each Moderated Poster session, a team of poster professors will lead the audience through 5-6 pre-selected posters and introduce each presenter. **Each poster presenter will have approximately 5 minutes to present highlights of his or her work, followed by 3-5 minutes of Q&A from the poster professors and attendees.** The poster presenter will be expected to stand at the digital display and succinctly present their research to the poster professor & conference attendees, and be prepared to answer questions or discuss their project.

***** IMPORTANT *****

In addition to the 8' wide x 4' poster that will be displayed in the exhibit hall, **presenters are required to submit a digital copy of their poster via the HFSA presentation management system by Friday, September 14th at 12:00 PM.** This can be a pdf or single slide copy of your poster. Posters without a digital copy will not be presented in the moderated poster session.

PDF Upload:

You will receive an email from PresentationManagement@freemanco.com in August with your credentials to login and upload. If you did not receive or misplaced the email, please contact support@sessionupload.com and they'll assist you with logging into the advance submission website. If you need assistance or have questions about uploading your poster, please contact support@sessionupload.com.

Moderated Poster – CHECK-IN

Both presenters and poster professors should check-in to the Moderated Poster Session table directly outside of the poster theater area **15 minutes prior** to the session start time. Poster professors will be given the final schedules.

Moderated Poster -LOCATION & SCHEDULE

Moderated Poster Sessions will take place in the Exhibit Hall during poster receptions. Presenters will be asked to participate in one of the following:

Moderated Poster Session I – Saturday, September 15, 6:15 – 7:15 PM

Moderated Poster Session II – Sunday, September 16, 5:45 – 6:45 PM

*Participants MUST be present for the duration of the assigned moderated poster session.

GENERAL Poster Guidelines

Please see the 2018 Poster Guidelines for additional information on general poster preparation.

Set-up and take down will follow this schedule:

3:30-5:30 PM Saturday 9/15:	All posters set up*
6:15-7:15 PM Saturday 9/15:	Group 1 presenters at their posters (odd numbered posters)
6:15-7:15 PM Saturday 9/15:	Moderated Poster Session I present their posters
6:15-7:15 PM Sunday 9/16:	Group 2 presenters at their posters (even numbered posters)
5:45-6:45 PM Sunday 9/16:	Moderated Poster Session II present their posters
1:00-2:00 PM Monday 9/17:	All posters take down*

*PLEASE NOTE: **All posters are to be displayed Saturday 9/15 – Monday 9/17, regardless of day and time of presentation.**

Abandoned posters will be kept in the HFSA Office. Those not picked up by noon Tuesday will be discarded. The HFSA assumes no responsibility for damaged or lost artwork.